

# ST. JOHN THE EVANGELIST CHURCH

*A Pennsylvania Charitable Trust*

50 Jefferson Street, Uniontown, PA 15401

Mailing Address: 61 N. Mount Vernon Avenue, Uniontown, PA 15401

[www.faysouth.org](http://www.faysouth.org)

## Mass Intention Policies

The practice of requesting a Mass to be offered for loved ones is a beautiful and meaningful part of our Catholic tradition. In our parish there are many requests for scheduling such Mass Intentions. The policies below are to be followed.

1. Mass availability is limited, therefore we ask that you request no more than 1 intention per year, per household. Again, this is 1 request per household, not per deceased.
2. If your loved one has Masses in the Mass Register (those turned in from the funeral), you may elect to schedule one of these Masses on a preferred date – simply mark your form “use Mass from the Register”. No stipend is required, as it was already given when the Intention was turned in. Masses in the Mass Register Book are also scheduled on dates that do not have an intention, as they come up in rotation. Should your loved one have an Intention that comes up in rotation, it will be in addition to the one you scheduled.
3. Requests will be honored on a first-come, first-served basis in the order in which the request is received at the Parish Office.
4. A \$10 stipend, as determined by diocesan policy, is to accompany each Mass request (unless an Intention from the Mass Register is being used).
5. During the initial scheduling phase, so we may keep track of the order requests as they are received, NO Mass requests will be scheduled over the telephone or at the Parish Office. Please place your completed form and payment in an envelope marked “Mass/Candle Intentions.” The envelope may be placed in the collection basket or mailed to the Parish Office: 61 N. Mount Vernon Avenue, Uniontown, PA 15401.
6. Mass requests will be granted as close to the requested date and time as possible. If it is not possible to comply with the primary request, the next closest date and time will be scheduled. Once the scheduling is complete for all parishes, the Intentions will be posted on the website. Intentions for the week are published in the Sunday bulletin.
7. Please remember the Mass Intentions are a request. Once the Mass is scheduled, we will do our best to celebrate the Mass on the day and time scheduled. However, changes may occur because of circumstances beyond our control, such as retreats, conferences, illness, etc. In this case, we will reschedule on the next available date and time.
8. Mass Request Forms should be submitted to the Parish Office by November 30<sup>th</sup>.